

CAMPBELTOWN COMMON GOOD FUND

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26 February 2014

A meeting of the **CAMPBELTOWN COMMON GOOD FUND** will be held in the **COUNCIL CHAMBERS, KILMORY** on **WEDNESDAY, 5 MARCH 2014** at **9.00A.M.**, which you are requested to attend.

AGENDA

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - (a) Minutes
Minutes of the previous meeting held on 4 December, 2013.
(Pages 1 - 6)
 - (b) Minutes
Minutes of the previous meeting held on 24 January, 2014.
(Pages 7 - 8)
- E1 4. **FINANCIAL STATEMENT - ACCOUNTANT**(Pages 9 - 10)
5. **COMMON GOOD APPLICATIONS (NEW)**
 - E1 (a) Campbeltown Community Business Ltd (Pages 11 - 18)
 - E1 (b) Mull of Kintyre Half Marathon and 10K (Pages 19 - 28)
 - E1 (c) Campbeltown and District Juvenile Football Club (Pages 29 - 50)
 - E1 (d) Campbeltown Lawn Tennis Club (Pages 51 - 64)
 - E1 (e) Wee Toon Tumblers (Pages 65 - 76)
6. **KINTYRE YOUTH FUND APPLICATIONS (NEW)**
 - E1 (a) Castlehill Primary School (Pages 77 - 82)

7. ANY OTHER BUSINESS

8. DATE OF NEXT MEETING

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

E1 – Paragraph 6 - Information relating to the financial or business affairs of any particular person (other than the authority)

Councillor Rory Colville
Councillor John Semple

Councillor Donald Kelly (Chair_

Shirley MacLeod – Area Governance Manager

Contact: Theresa McLetchie -01546 604511

**MINUTES of MEETING of CAMPBELTOWN COMMON GOOD FUND held in the TOWN HALL,
MAIN STREET, CAMPBELTOWN
on WEDNESDAY, 4 DECEMBER 2013**

Present: Councillor Donald Kelly (Chair)
Councillor Rory Colville Councillor John Semple
Attending Charles Reppke Head of Governance and Law

1. APOLOGIES

There were no apologies.

2. DECLARATIONS OF INTEREST

Councillor Rory Colville declared a non-financial interest in relation to the South Kintyre Development Trust funding application. He left the room and took no part in the discussion of this application which is dealt with at Item 8(a) of this Minute.

Councillor Donald Kelly declared a non-financial interest in relation to the Campbeltown Grammar School Watersports Trip application. He left the room and took no part in the discussion of this application which is dealt with at Item 7(b) of this Minute

Charles Reppke, Head of Governance and Law, informed Members that the meeting would be inquorate if Councillor Colville and Councillor Kelly left the room during discussion of these items and advised if Members were minded they could Delegate the determination to him in consultation with the remaining Members during discussion of these applications. Members agreed to Delegate determination to Mr Reppke for discussion of those 2 items.

Members had an informal discussion prior to the meeting commencement at 10.00 am and decisions which were made during the course of this discussion were formally homologated when the meeting commenced.

3. MINUTE

The Minute of the previous meeting held on 10 October 2013 was approved as a true and correct record.

4. NOTE

The Note of the meeting held on 2 October 2013 was noted.

5. FINANCIAL STATEMENT - ACCOUNTANT

Members considered a report detailing the current position of the investment transaction activity for the period 3 September 2013.

Decision

Members agreed to note the statement and noted the balance of income available.

6. ACCOUNTS - YEAR END 31 MARCH 2013

Members gave consideration to the Accounts for the year to 31 March 2013.

Discussion followed and Councillor Kelly enquired on the ownership of the Town Hall. Charles Reppke would clarify this issue.

Decision

Members noted the Accounts.

(Reference: Campbeltown Common Good Accounts for the year to 31 March 2013, submitted)

7. COMMON GOOD APPLICATIONS NEW

(a) CAMPBELTOWN GRAMMAR SCHOOL - TRANSITION PROGRAMME

Members gave consideration to the application from Campbeltown Grammar School.

Decision

Members agreed to award the group £1,000.00

Having previously declared an interest Councillor Donald Kelly left the meeting and took no part in the discussion of the following item.

(b) CAMPBELTOWN GRAMMAR SCHOOL - WATERSPORTS TRIP

Members gave consideration to the application from Campbeltown Grammar School.

Decision

The Head of Governance and Law, in consultation with Members, agreed that there would not be an award to this Group given the decision at (a) above.

Councillor Kelly returned to the meeting.

(c) **SCOTLAND FIRE AND RESCUE**

Members gave consideration to the application from Scotland Fire and Rescue.

Decision

Members agreed to award the group £1,000.00 for their future event. However, a letter would be sent to the Group advising of the criteria and that successive applications would not be considered.

(d) **CAMPBELTOWN CHRISTMAS LIGHTS GROUP**

Members gave consideration to the application from Campbeltown Christmas Lights Group.

Decision

Members agreed to write to the group requesting a new application which stipulated the detail of their on-going costs. Further consideration would be given upon receipt of this information at a special meeting which would be convened on 19 December 2013.

(e) **SHOPPERS AID**

Members gave consideration to the application from Shoppers Aid.

Decision

Members agreed to write to the Group requesting further detail and information on how the funding would be spent and advising that they had agreed, in principle, to support the application. They requested that the Group should attend the March 2014 Common Good meeting with a short presentation and advise on the status of other funding awards.

(f) **KINTYRE CRIME PREVENTION**

Members gave consideration to the application from Kintyre Crime Prevention Panel.

Decision

Members agreed to award the group £800.00.

8. COMMON GOOD APPLICATIONS - PREVIOUS FOR REVIEW

Having previously declared an interest Councillor Colville left the meeting and

took no part in the discussion of the following item.

(a) **SOUTH KINTYRE DEVELOPMENT TRUST**

Members gave consideration to the further review of the application from South Kintyre Development Trust.

Decision

The Head of Governance and Law after consulting Members agreed to award the group £6000.00.

Councillor Colville returned to the meeting.

9. KINTYRE YOUTH FUND APPLICATIONS - NEW

(a) **CAMPBELTOWN GRAMMAR SCHOOL - TRANSITION PROGRAMME**

Members gave consideration to the application from Campbeltown Grammar School.

Decision

Members decided that no funding would be awarded to this Group on the basis that they had received funding from the Common Good Fund.

10. THANK YOU LETTERS

Members noted the thank you letters from:

Campbeltown Grammar School 4 Gambia
Campbeltown Community Orchard and Garden
The Picture House, Campbeltown

11. ANY OTHER BUSINESS

There was no other business.

12. GFV

The next ordinary meeting date would be held to coincide with the next MAKI Business Day and Community Planning Group meetings.

This was scheduled for:-

5 March 2014.

Members agreed to adjourn the Common Good meeting to 19 December to give further consideration to an amended application from the Campbeltown Christmas Lights Group

The meeting reconvened on 19 December 2013 and Members agreed to award the Campbeltown Christmas Lights Group funding of £2000.00.

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MINUTES of MEETING of CAMPBELTOWN COMMON GOOD FUND held in the BURNET BUILDING, ST JOHN STREET, CAMPBELTOWN on FRIDAY, 24 JANUARY 2014

Present: Councillor Donald Kelly (Chair)
Councillor Rory Colville Councillor John Semple

Attending: Melissa Stewart, Area Governance Officer

1. APOLOGIES

There were no apologies for absence.

The Chair ruled, and the trustees agreed, that the business as dealt with at item 2 of this Minute be taken as a matter of urgency by reason of the need to consider the formal request to adopt an Investment Policy prior to their next scheduled meeting.

It was resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for the following 2 items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6 and 6 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

2. CAMPBELTOWN COMMON GOOD FUND - INVESTMENT POLICY

The trustees considered a draft Investment Policy which was prepared on the basis of the requirement to balance the needs of the current and future beneficiaries.

Decision

1. Requested that the Head of Strategic Finance bring a report back to the March 2014 meeting of the Campbeltown Common Good Fund (CCGF) detailing the indicative costs which would be incurred by the CCGF in appointing an Investment Manager.
2. Approved the Investment Policy Statement pro tem and noted that this would be reviewed annually to ensure continuing appropriateness.
3. Noted that performance of the investment portfolio and investment manager will be reported on a quarterly basis to the CCGF.
4. Noted that the annual report by the Head of Strategic Finance would include a review of the asset allocation strategy, performance, risk profile and consistency with the long term investment objectives.

(Ref: Draft Investment Policy for the Campbeltown Common Good Fund)

3. CONTINUED APPLICATION - SHOPPER AIDE

At their meeting on 4 December 2013, the trustees had requested that the applicants be contacted to obtain further information about the purpose of the grant and status of their funding application. They also had indicated their in principle support .

Susan Robertson and Iain Johnston of Shopper Aide were in attendance at the meeting, provided reassurance that the funding would be used to purchase equipment rather than for staffing costs and advised that they were still awaiting a decision regarding their application for a grant from Awards for All. Thereafter they responded to questions.

Decision

Agreed to award £870 to Shopper Aide for the specific purpose of purchasing equipment for the project.

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